

Academic Honesty Policy

Purpose:

The IB Student in the Jefferson Diploma Programme (DP) is expected to hold themselves to the highest standard of academic honesty as referenced in the IB Learner Profile traits of being principled, reflective students. This applies to all academic areas including daily work, collaboration, assessment, personal interactions, and ethical behavior. It is important for our students to learn what it means to be principled in their academic work and, therefore, prepare them for success in their future careers. This Honor Code includes all classes and activities associated with Jefferson High School.

Defining Academic Dishonesty:

Within the San Antonio ISD (SAISD) Student Code of Conduct, cheating and plagiarism is considered a Level 1 Serious Offense that will be assessed disciplinary penalties commensurate with the offense (p. 2, 21.AA). Students caught in acts of academic dishonesty (i.e., cheating or plagiarism) are subject to discipline as well.

Plagiarism is defined as the practice of taking someone else's work or ideas and passing them off as one's own and not crediting the original author. Plagiarism equally applies to work other than written text (i.e. art, music, data, etc.) Examples include:

- Presenting the ideas or work of another person as your own
- Copying information from a book or a website, or other source without quotations and documentation
- Failure to document sources of work

Collusion is defined as the practice of giving or receiving unauthorized aid on submitted work. Examples include:

- Sharing or gathering information or questions from a test (assessment)
- Allowing work to be copied or submitted by another student

Task specific examples of academic dishonesty include:

- **Tests**- distributing or obtaining test questions or answers in advance of the test, sharing full or partial answers through written or oral communication during exam, or use of unauthorized materials or electronics.
- **Collaborative assignments**- failure to adhere to teacher guidelines/ class policy regarding collaborative roles and responsibilities.

- **Problem Sets-** complete or partial copying of another student's work, use of solution-generating websites or applications
- **Individual projects-** submitting work fully or completely written or created by someone other than the student; use of another student's ideas as a component of submitted work, whether or not permission has been granted for use.

Consequences of Academic Dishonesty:

In accordance with SAISD guidelines, academic dishonesty is a Level I Serious Offense that will be assessed disciplinary penalties commensurate with the offense (p. 2, 21.AA) by the supervising teacher and campus administration. These techniques range from parent/counselor conferences to grade reductions to suspensions or even expulsion as permitted by Policy EIA(LOCAL) as follows (p. 11):

For Collusion:

- 1st Offense: Parent call, student will be permitted to re-do assignment in tutoring ONLY; work will receive a grade reduction. Incident will be documented in Review360.
- 2nd Offense: Conference with parents, students, and **all** DP teachers; work will receive a grade of zero. Incident will be submitted as an administrative referral.
- 3rd Offense: Work will receive a zero, second conference; possible removal from the program.

For Plagiarism:

- 1st Offense: Parent call, completion of plagiarism education module; assignment can be redone **at tutoring**, possible grade reduction at teacher discretion. Incident will be documented in Review360.
- 2nd Offense: Parent conference, automatic letter grade reduction, supervised revision of work **in detention**. Incident will be submitted as an administrative referral.
- 3rd Offense: Work will receive a grade of zero, conference with parents, student, and all DP teachers will be held; possible removal from the program.

Resources:

Academic Honesty in an IB educational context

<http://www.ibo.org/globalassets/digital-toolkit/brochures/academic-honesty-ib-en.pdf>

SAISD District Handbook

<http://www.saisd.net/main/documents/2015/P-SHandbookEnglish15-16-FINAL.pdf>